Project Sprint Planning Notes

Team: Team number

Sprint: Sprint number

Date: Date of the meeting

Attended:

Scrum Master: Name

Product Owner: Name

Development team: Names

(optional - customers)

1. Goal

*What is the aim that you are trying to achieve by running this sprint?*

1. Duration of the sprint

*2 weeks*

1. What is the team’s vision for this sprint?

*Which items of the product backlog will be committed to sprint backlog and why?*

*What will the potentially shippable product look like in the end? What features will it have in its working form?*

1. Estimation in story points

*Team to estimate story points for each of the items. Provide some sort of justification.*

Do not write more than 2 pages for each of the sprint. Replace the the highlighted yellow hints by your text.